



## Staffing 2022

### Outdoor Education Supervisor - Adventure X, Classic & Overnight Camps

Do you want a fun and rewarding outdoor job working with kids in Greater Victoria BC this summer? Get outside with WEA and teach kids valuable life skills on our Overnight, Adventure X & Classic Camp programs. Every day is different and exciting with activities like canoeing, fire-building, survival skills, archery, swimming, nature exploration, forest ecology, hiking, extended day hiking, wilderness navigation, fishing, canoeing & more. If this sounds like your dream job, we'd like to hear from you!

Western Educational Adventures (WEA) runs outdoor adventure camps for kids on Vancouver Island, primarily in the Greater Victoria area. Our goal is to teach children valuable life skills and give them an appreciation of nature through exciting outdoor adventures. WEA is looking for **Outdoor Education Supervisor** to facilitate our Classic & Adventure X Day camp programs as well as our Overnight camp program in 2022. **Supervisors** are responsible for day-to-day operation of programs and mentoring junior staff. They are expected to have significant experience in the industry. Position periods include on-call, spring break and summer camp. We ask you to take a moment to thoroughly review this job description and our website before applying.

#### Remuneration

\$155-\$195/day depending on certification and experience.

#### Contract Dates

WEA is looking for outdoor staff to work one or more of the following programs:

- Spring Break – March 20<sup>th</sup> to April 1<sup>st</sup>, 2022
- Summer Camps – June 12<sup>th</sup> to September 3<sup>rd</sup>, 2022
- Year-Round On-Call – various single and multi-day custom programs, pro-d day camps, school groups, etc.

#### Hours

Approximate hours are listed below for all our main summer programs. You may end up working more than just the program you have applied to work. Other duties and hours may be required, this is only a guide to give you an idea of what you may be doing. Please contact us if you have any questions or need clarification.

#### Classic & Adventure X Day Camps

1. Monday-Thursdays
  - a. Meet at 07:30 near Quadra/Mackenzie
  - b. Arrive back near Quadra Mackenzie at 16:40-17:00

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### 2. Fridays

- a. Meet at 07:30 near Quadra/Mackenzie
- b. Arrive back near Quadra Mackenzie at 18:15-19:00

Breaks are available throughout the day

### Wild Paws Day Camps

Staff start at 07:45 and finish at 17:15, Monday to Friday at one of the following locations:

1. Elk/Beaver Lake Park
2. Thetis Lake Park
3. Sooke Area

### Considerations:

- The exact location will vary each week depending on which program staff are assigned to.
- Breaks are available throughout the day.
- Staff may be asked to work one of our other camps from time to time. They would be required to work as per the hours of the other applicable positions.

### Overnight Camps

6-day overnight camps run Sunday at 09:00 to Friday at 17:00, while 13-day programs end the following Friday at 17:00

### Expectations

WEA supervisors are expected to meet **all the requirements of a Senior Outdoor Education Instructor** as well as:

- Be able to manage a program and several staff with minimal support from management.
- Posses strong leadership and communication skills
- Make hard decisions

### Responsibilities

This contract requires you to be able to perform all functions of a **Senior Outdoor Education Instructor – Adventure X, Classic & Overnight Camps** as well as:

- Mentor & supervise all staff
- Work with individual staff to develop short and long-term performance goals
- Update management on staff performance, program quality and notable events
- Drive WEA's various vehicles
- Plan weekly activities

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- Communicate directly with parents, especially about children's behaviour and incidents
- Keep a daily log

### Minimum qualifications:

- 40 hr Wilderness First Aid certification
- Class 4 Unrestricted drivers license
- At least 3 years experience working with children in the outdoor industry
- Clear criminal record check with vulnerable sector screening
- Food Safe Level 1
- National Lifeguard certification

### Desired qualifications:

- Class 2 drivers license
- At least 1 year of supervision within the outdoor industry
- 80 hr. Wilderness First Aid
- Canoe or kayak certifications

## Application Instructions

For your application to be considered, please send us the following:

1. Online Application form (found here: <https://westernadventures.ca/western-educational-adventures-careers.htm>)
2. Resume
3. \*Copies of all relevant certifications and documents required above
4. A minimum of 3 references (2-3 employer and max 1 personal reference that is not related to you).

\*Please note that we will still consider your application if you do not currently hold the required minimum qualifications if you are willing to obtain these prior to commencing work with WEA. In your application we ask that you provide us with a timeline for when you will have these certifications.

To apply, click the "Apply" button and complete the instructions outlined on our application software. The application button can be found here: <https://westernadventures.ca/western-educational-adventures-careers.htm>

**If you reside outside the Greater Victoria Area, please note that housing support is available, contact us for more information. Let us know if you have any further questions and thank you for your interest in working for WEA!**