



# Swim Lesson Staffing

## Swim Lesson Instructor (SI)

Looking for an exciting job teaching swimming in lakes and other outdoor locations all summer? Tired on an indoor, chlorine pool and want to get out in the sun? Work for us as a swim instructor this summer.

Besides our outdoor adventure camps, Western Educational Adventures (WEA) operates private Red Cross swimming lessons at various outdoor and private locations on Vancouver Island, specifically the Greater Victoria, Sooke, Duncan and Cowichan Valley areas. To help facilitate our swim program, WEA is looking for part swim lesson instructors. The typical program season starts in June and ends in late August or mid-to-late September. However, there may be periodic work available during the rest of the year. We ask you to take a moment to thoroughly review this job description and our website (all about WEA and the programs WEA offers) before applying.

### Remuneration

- \$27-\$31/hr for swim instruction.
- \$20/hr for any potential administrative work.

### Hours

Most of WEA's swim lessons are scheduled at the same times each week and can run for multiple weeks. As such, swim instructors are expected to commit to the same dates and times for at least 3 weeks in a row (some exceptions may be made). Instructors are expected to have available for at least 5 hours per week during peak times of 09:00-19:00. Lessons are typically scheduled at some point between 09:00-21:00, 7 days a week during the summer season. Please note, this may vary, and we will do our best to make sure the hours and times work for both the instructor and WEA.

### Expectations

- Is passionate about swimming, teaching & working with people, especially children
- Has strong swimming skills & knowledge of proper swim technique
- Displays WEA's values and beliefs
- Demonstrates solid risk awareness and management skills
- Maintains a high standard of professionalism while operating in the scope of a swim instructor's training and WEA's policies
- Able to adapt and problem solve
- Possesses strong communication and time management skill
- Able to be highly responsible, independent, excellent at taking initiative and can work without direction or supervision for extended periods of time



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- Has a growth mindset, appreciates, and can implement feedback from WEA or clients

## Responsibilities

This contract requires you to be able to perform various functions and duties, some of which are listed below:

- Supervise students in the various aquatic environments including lakes & private pools
- Communicate and coordinate with parents. This includes sorting out lesson changes directly with clients and updating WEA's admin team on changes made
- Complete daily log and timesheet of hours worked
- Attend required training sessions
- Facilitate swimming lessons using WEA's methodology
- Provide constructive feedback for supervisors, other staff, and programs

## Minimum qualifications

- At least 1 year experience working with children
- Water Safety Instructor (WSI) or Lifesaving Swim Instructor Certification
- Standard First Aid and CPR-C
- Clear criminal record check with vulnerable sector screening

## Desired qualifications

- 40 or 80 hr Wilderness First Aid
- WSIT
- NLS, NLS Waterfront, NLSI



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## Application Instructions

For your application to be considered, please send us the following:

1. Online Application form (found here: <https://westernadventures.ca/western-educational-adventures-careers.htm>)
2. Resume
3. \*Copies of all relevant certifications and documents required above
4. A minimum of 3 references (2-3 employer and max 1 personal reference that is not related to you).

\*Please note that we will still consider your application if you do not currently hold the required minimum qualifications if you are willing to obtain these prior to commencing work with WEA. In your application we ask that you provide us with a timeline for when you will have these certifications.

To apply, click the "Apply" button and complete the instructions outlined on our application software. The application button can be found here: <https://westernadventures.ca/western-educational-adventures-careers.htm>

**Let us know if you have any further questions and thank you for your interest in working for WEA!**